



Longford Primary School

SEN Information Report



1. How does the school know if children/young people need extra help and what should I do if I think my child may have special educational needs?

At Longford Primary, we are continually monitoring children's progress in all areas, and any concerns class teachers have will be raised with the Special Educational Needs coordinator. A child will be classed as having special needs under one or more of these categories:

- communication and interaction
- cognition and learning
- social, emotional and mental health difficulties
- sensory and/or physical needs

If you have any concerns regarding your child having Special Educational Needs, you should speak to your child's class teacher. They will be able to discuss your concerns further and pass them onto the Special Educational Needs Coordinator if appropriate. If you would like to speak to the Special Educational Needs Coordinator, please pass your details onto Mrs Tipper in the school office and the Special Educational Needs Coordinator will contact you.

2. How will the school staff support my child?

Staff at Longford can support your child in a number of ways. We offer interventions such as nurture group, precision teaching, reading recovery program, speech and language support, positive play program.

We can also seek support and guidance from outside agencies such as the Specialist Support Service, Special Educational Needs Support Service, Autism Outreach, Speech Therapists, School Nurse, Educational Psychologists and Behaviour Support.

Support for your child will depend on the child's needs and how we feel we can best support them, ensuring they are happy and make progress in all areas.

3. How will the curriculum be matched to my child's needs?

All children will have access to Quality first teaching. Lessons will be differentiated to ensure that work is suited to meet the needs of every child within the class. Teachers will have high expectations of all pupils and aim to teach them the full curriculum, whatever their prior attainment. Children identified as having Special Educational Needs will be supported through a cycle of:

Assess - Plan - Do - Review

This will ensure that any support the child receives is relevant to their needs and ensures that interventions are having a positive impact on the child and the progress they make.

4. How will both you and I know how my child is doing and how will you help me to support my child's learning?

At Longford Primary School, class teachers continually monitor the children in their class to ensure they are making progress. Every term the children's progress is looked at and levelled to assess the amount of progress they have made. You will be given a termly report about your child showing you how much progress has been made. In summer term the report is a more in depth report looking at

the progress that has been made throughout the year. If you would like to know or discuss any information about how your child is doing in any area, please make an appointment with your child's class teacher.

5. What support will there be for my child's overall well being?

Longford is a fully inclusive school and we aim for every child to achieve and succeed. We celebrate both academic and non-academic successes. We provide a number of interventions that aim to promote the Longford Code and school rules, allowing children to participate fully and access the whole curriculum. Some of the interventions we offer include:

- Positive play program
- Longford Lions Nurture group
- Anger groups
- School Council
- Eco Committee
- Forrest Schools

At Longford pupil voice is valued greatly and through committees, such as the School Council, we encourage all children to contribute and have their say. We also recognise the importance of parental involvement in supporting the child both in and outside of school.

6. What specialist services and expertise are available at or accessed by the school?

There are many specialist services we can access through school. These include, but are not limited to:

- Behaviour support
- Education Psychologists
- Special Educational Needs Support Service
- Speech and Language Therapists
- School Nurse
- Longford Lions Nurture Group
- Positive Play Program

At Longford we aim to ensure that every child is safe and happy and makes good progress to enable them to thrive and succeed. If we feel your child needs to be seen by a specialist service, the Special Educational Needs Coordinator will arrange a meeting to discuss the needs and reasons and to seek permission.

7. What training are the staff supporting my children with SEND had or are having?

Staff at Longford have access to a range of training opportunities that may be relevant for them to undertake. We have a 'Continuing Professional Development' coordinator who looks at the needs of individual teachers and classes to ensure that all teachers have the correct training to ensure they do the best for each individual child.

The Special Educational Needs Coordinator has a 'Certificate of Special Educational Needs' ensuring they are fully trained to support the needs within school.

8. How will my child be included in activities outside the classroom including school trips?

There are a variety of options available to support children outside the classroom. These include access arrangements being made for clubs, additional adult support when needed e.g. to attend school trips. If you feel there is a particular type of support your child will need for out of class activities please speak to your child's class teacher or the Special Educational Needs Coordinator.

9. How accessible is the school?

The school is relatively accessible. There are ramps to get into the school on some doors. All buildings are accessible through at least one door.

We have a disabled toilet located in the KS1 building next to the year one classrooms. There are disabled handle bars in one toilet in each block to be used by those who need it. For children who are unable to access the upstairs classrooms, classes will be relocated to one of the downstairs classrooms.

If you require further information on access to the school or where the ramps are located, please contact the Special Needs Coordinator who will be able to give more details. Some Key stage two classrooms are upstairs but the needs of the children are considered when deciding on class organisation and children with limited access are located downstairs.

10. How will the setting prepare and support my child to join the school, transfer to a new school or the next stage of education and life?

At Longford, we aim to make starting school or transition between schools as easy as possible for both the child concerned and the parents.

If your child is starting school in Reception, we offer transition days where your child can come and experience the classroom for a day. If your child requires more support than this, as many children with special needs do, we can arrange extra transition opportunities, tours of the school and children can come and take photographs of the areas and staff they will be encountering. If you feel your child requires extra transition support please contact the Special Educational Needs Coordinator.

If your child is transferring from another school midway through their educational careers, we can again offer days where your child can come into school and spend time with their new class and teacher.

If your child is transferring to High School, they will have a transition day where they will be able to go and spend a day at their new school. Most High Schools offer extra transition days for children with special needs where they will be able to go and meet teachers and make new friends.

As a school, with all aspects of transition, we try as much as possible to gain as much information as we can to ensure that transition is as smooth as possible to enable the child to settle into their new school. In order to do this we need as much information as possible about your child and so we will get information from, if applicable, the previous setting and you as a parent.

If you feel your child requires extra transition support, please contact the Special Educational Needs Coordinator.

11. How are the school's resources allocated and matched to children' special educational needs?

All children with SEN are provided with support matched to their individual needs. Additional funding is applied for as and when needed. Support is often available in the form of a Teaching Assistant to either support within the classroom, allowing all children to access the curriculum fully, withdrawal groups focusing on different needs of groups of children, intervention groups supporting behavioural, social and emotional difficulties, 1:1 support to focus on individual difficulties such as reading, spelling, writing.

12. How is the decision made what type and how much support my child will receive?

The decision about what type and how much support is available for your child will all be based on the specific needs of the individual child. We will seek advice from external agencies and professionals, such as Autism Outreach, ongoing information about attainment and progress provided by assessment, professional teacher judgements in combination with SENCo. Where 1:1 funding has been allocated, the child will receive the recommended hours of 1:1 support.

13. How are the parents involved in the school? How can I be involved?

We like parents to be involved as much as possible at Longford Primary School. We offer parents evenings twice a year where you can come and talk about your child. We offer parent work shops throughout the year where you can come and learn about the things your child is being taught or where you can come and work with your child to complete activities. We also have parent helpers come into school to help with things such as listening to children read or supporting children in the classroom. If you would like to become involved with the school please look out for information about activities or speak to Mrs Tipper in the school office if you wish to volunteer.

14. Who can I contact for further information?

If you are considering sending your child to Longford and require further information, you can contact the Head Teacher, Mrs Hedar, via the school office where an appointment can be made.

If you would like to discuss something about your child or are concerned about anything regarding your child, the first point of contact would be your child's class teacher. You can speak to the class teacher at the end of the day, or can make an appointment to speak to them at another time if preferred.

If you would like to discuss anything regarding special educational needs, the school Special Educational Needs Coordinator is Michelle Hitchman. You can contact her via the school office, where appointments can be made.

15. What to do if I have a complaint?

If you have a complaint, your first point of contact should be your child's class teacher. If for any reason the problem cannot be solved in this way, please see the SENCO of the school or the head teacher.

Please see a copy of the complaints policy for more information.

If you would like further support from outside school, there are a number of places you can contact below:

Staffordshire SEND Team	Supporting children and families with SEND in the Staffordshire		0300 111 8007
Parent partnership	Impartial information, advice and support for parents and carers of children with special educational needs.	spps@staffordshire.gov.uk	01785 356921
Parent support			01543 512333
Staffordshire Women's Aid	Together against domestic violent since 1976		0870 270 0123
Dads	Dads and disabilities support		07522106195
School Nurse	Maura Upton		01543 478031
Barnardos	Parenting support for children under five in Staffordshire.	SMART@barnardos.org.uk	01827286643
Family information Services	Our friendly team can provide you with the information you need to make important family decisions. Whether its a quick call to check something, or a more detailed discussion to find the right type of childcare ...we're here to help.	fis@staffordshire.gov.uk	0300 111 8007
Welfare Rights	Welfare Benefits Information Officers are responsible for providing Welfare Benefits assessments, advice and assistance to clients of Social Services together with their immediate families and carers.	welfarebenefits@staffordshire.gov.uk	01785 277055

You can find the Staffordshire County Council local offer at:

<http://helpyourself.staffordshirecares.info/kb5/staffordshire/directory/localoffer.page?directorychannel=5>