



Longford Primary Academy

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Dear Parents/ Carers,

As many of you will already be aware we have three members of staff due to go on maternity leave in the New Year, which means we have had to make a few adjustments to staffing.

2BB

Mrs Bowker will be returning to full time teaching after the Christmas break, therefore 2BB will be once again 2B with Miss Clarke supporting in class as usual.

1/2R

Mrs Roberts is due to finish mid-January. Mrs Batchelor (our current Year 2 teacher) will be taking over Mrs Roberts' role along with Miss Owen who is due to join Longford week commencing Monday 6th January. Class 1/2 will have a transition period during the first week back in school as all 3 teachers will be in school over the duration of the week for the children to get used to the change. Mrs Perry will continue as our 1/2 Teaching Assistant.

SENCO - Special Educational Needs Coordinator

Mrs Lucas will be going on maternity leave at the end of this term, Mrs Brooks has been appointed as the school SENCO whilst Mrs Lucas is on leave. The HLTA element of Mrs Lucas' role will be covered by a new member of staff; Mrs Harris, whom has covered as a supply teacher several times so is familiar with a lot of our students. Mrs Harris will provide cover across the classes that Mrs Lucas currently covers.

3B

Mrs Ellison is due to break up at the same as we break up for Christmas except Santa will be bringing her a baby and she won't be coming back to work in January! We are hoping to appoint her cover this week dependant on interviews.

Between now and Thursday 19th we are hoping to have as many transition days as possible with the opportunity for the children to meet their new teachers. Parents evening will take place on January 13th and 14th when parents will have the opportunity meet the new staff members.

If anyone has any questions please contact the office.

Kind Regards

Ms. Chambers
Principal