



# Longford Primary Academy

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## Parentpay Meal Ordering

We are pleased to let you know that from 21/01/2023 we will be introducing a more convenient way to book your child's school meals using ParentPay. You will be able to easily choose, book and pay for meals online ensuring they receive the meal you have chosen for them each day.

### Pre-order meals online

Meals can be ordered in advance in your ParentPay account. To help you choose, you will be able to see pictures of the meals available, their nutritional content and any allergens in one place. This allows you to have more visibility over what your children are eating in school and ensures your child will receive the meal they selected from the kitchen - even if they are the last class to have their lunch.

### In-classroom meal ordering

Those meals that are not pre-ordered online can also be done on the morning in-class, usually through the interactive whiteboard or teachers' desktop. This lets children engage in their nutrition and diet. Meals selected on the day can be paid for through credit in your ParentPay account in the same way you would pay for pre-ordered meals.

### Allergies, religious requirements and special diets

You can update the system with any allergens and special dietary requirements to ensure your children are eating appropriate and safe meals. ParentPay will automatically block any meal choices that contain approved allergens for each child. The system can also manage religious and special dietary choices, enabling you to feel confident that special dietary requirements are observed.

### A convenient and flexible system

Meal orders can be quickly amended or cancelled online, putting you in control and saving you time on phone calls to school. You can view and make bookings on any device, phone, tablet or computer by logging into ParentPay - at times that are convenient to you.

### Free School Meals support

The meal selection system automatically supports Free School Meal and Universal Infant Free School Meal children, allowing you to choose meals safe in the knowledge no payment will be required.

### Cashless payments

Meal bookings can be paid for online through ParentPay, removing the need for children to bring cash into school, making it a safer and more secure payment option.